



FORWARD PLAN

14 August 2014 - 12 December 2014

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
2013/14 Tenant & Leaseholder Annual Report	9
A Congestion Commission for York	15
A Draft Framework for York's Third Air Quality Action Plan (AQAP) 2014 to 2020.	6
*Charging Policy Framework - Care Bill	40
*City of York Local Plan Publication Draft	24
Community Stadium & City Leisure Facilities	13
*Delivering Marketing, Culture, Tourism and Business Development – Stage 3	30
*Domestic Waste Recycling Scrutiny Review Final Report	36
EU Service Directive - Tacit Authorisation	7
*Exploring and accelerating solar energy generation on CYC's estate	38
Housebuilding Statistics for York 2013/14	8
Long Term Waste Service Contract Financial Close	21
*Mental Health Joint Commissioning	34
National Service Plans for Environmental Health	25
*Pioneer Business Park – Application to remove restrictive covenant	23
*Procurement of a Green Deal Provider	32
Proposed Expansion of Fulford Secondary School	28
*Proposed Upper and Nether Poppleton Neighbourhood Plan	37
Q1 Capital Programme Monitor	20
Q1 Finance Monitor 2014/15	18
*Q1 Performance - The York Monitor	19
Review of the Accreditation Scheme	11

ITEM	PAGE NO
Review of the Housing Revenue Account Business Plan	12
The Rental Exchange	10
York Equality Scheme	39
York Flood Risk Management Strategy	17
York Guildhall and Riverside creating a Digital Media and Arts Centre	26

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Cabinet Member for Environmental Services, Planning & Sustainability

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Be significant in terms of its effects on communities; Environment; Health

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: A Draft Framework for York's Third Air Quality Action Plan (AQAP) 2014 to 2020.

Description: Purpose of Report: To present a draft framework for York's third Air Quality Action Plan (AQAP3), the main delivery plan for measures in the Low Emission Strategy (LES). The report takes into account the findings and recommendations of the York LEZ study, the York anti-idling study and the York electric bus study. Central to the proposed framework is the concept of a 'Clean Air Zone (CAZ)' where bus emissions will be regulated, based on their frequency.

The Cabinet Members are asked to approve the development of a CAZ and the wider framework for AQAP3.

This item has been moved from an August to September decision because further work is required.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Cabinet Member for Transport, Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Elizabeth Bates, Mike Southcombe

elizabeth.bates@york.gov.uk, mike.southcombe@york.gov.uk

Implications

Highways, M&C

Level of Risk:

21-25 Register as corporate risk

Reason Key:

It is significant in terms of its effect on communities

Making Representations:

Contact Report Author

Process:

Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Legal

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: EU Service Directive - Tacit Authorisation

Description: Purpose of Report: For the Council to implement the requirements of the EU Service Directive.

The Cabinet Members for Transport and Homes and Safer Communities are asked to jointly approve the Council implementation of the EU Service Directive.

Due to the recent change in Cabinet Member responsibilities, this decision will now be taken during May.

This decision will now be made during June to allow for amendments to the report.

This decision will now be made during July as further work is required.

This decision will now be made during September as further work is required to understand the impact.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities, Cabinet Member for Transport

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Lesley Cooke
lesley.cooke@york.gov.uk

Implications Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author - Lesley Cooke on Tel: 01904 551515 lesley.cooke@york.gov.uk

Process: Contact Report Author Lesley Cooke

Consultees: Contact Report Author Lesley Cooke

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities, Cabinet Member for Environmental Services, Planning & Sustainability

Meeting Date: Between 01/09/14 and 30/09/14
Keyword: Be significant in terms of its effects on communities; Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Housebuilding Statistics for York 2013/14

Description: Purpose of Report: To update the Cabinet Members for Homes and Safer Communities and Environmental Services, Planning and Sustainability on key housebuilding statistics in York for the year 2013/14.

The Cabinet Members are asked to note the contents of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities, Cabinet Member for Environmental Services, Planning & Sustainability
Lead Director: Director of Communities & Neighbourhoods, Director of City & Environmental Services

Contact Details: Paul Stamp

paul.stamp@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: 2013/14 Tenant & Leaseholder Annual Report

Description: Purpose of Report: To meet the HCA regulatory requirement to provide tenants and leaseholders with performance information on their housing service.

The Cabinet Member is asked to approve the 2013/14 Tenant and Leaseholder Annual Report for printing and distribution with the September edition of Streets Ahead.

This item has been moved from an August to September decision because further work is required

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Jo Harrison, Service Development Manager

jo.harrison@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Jo Harrison, Tel 554340, email: jo.harrison@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: The Rental Exchange

Description: Purpose of Report: To approve the use of rental exchange scheme which uses the rent payment history as a means to improve tenant's credit rating.

The Cabinet Member is asked to consider the introduction of the rental exchange and agree that officers should consult with council tenants on its introduction.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Tom Brittain on tom.brittain@york.gov.uk or 01904 551262

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Be significant in terms of its effects on communities

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Review of the Accreditation Scheme

Description: Purpose of Report: To update the Cabinet Member about the progress of Yorproperty, the voluntary accreditation scheme since introduction in December 2013.

The Cabinet Member is asked to consider the next steps to ensure that standards continue to be improved in the private rented sector.

The Cabinet Member is also asked to acknowledge the success of the scheme to date and to consider and agree the next steps.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Ruth Abbott, Jeremy Smawfield

jeremy.smawfield@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author - Ruth Abbott, Tel 554092, email: ruth.abbott@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Housing

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the Housing Revenue Account Business Plan

Description: Purpose of Report: To review the Housing Revenue Account Business Plan.

Members are asked to approve the changes to the Business Plan.

This item will now be considered at the April Cabinet to allow officers more time to produce the report.

This item has been deferred to July 2014 to allow time for further consultation including undertaking a peer review with Darlington Borough Council.

This decision will now be taken by Cabinet at their meeting in September in order to allow time to conclude work on the financial appraisal.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Cabinet Member for Homes & Safer Communities

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications

Financial,ITT,Property

Level of Risk:

01-03 Acceptable

Reason Key:

Making Representations:

Contact Report Author

Tom Brittain, 01904 551262 tom.brittain@york.gov.uk

Process:

Contact Report Author Tom Brittain: tom.brittain@york.gov.uk or 01904 551262

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Be significant in terms of its effects on communities; Education and skills; Health, well-being and care; Leisure and culture; Life in the community; Science, technology and innovation; People and organisations; Employment, jobs and careers; Budget; Legal; Property; Audit

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Community Stadium & City Leisure Facilities

Description: Purpose of Report: To inform Members of the outcome of the procurement process, the appointment of a preferred bidder and seek necessary authority to proceed with the project.

Members are asked to note progress and appointment of preferred bidder, risks associated going forward and budget implications.

Members are also asked to agree the proposals as outlined in the officer recommendations of the report.

Wards Affected: Haxby & Wigginton Ward; Heslington Ward; Heworth Ward; Huntington & New Earswick Ward

Report Writer: Tim Atkins, Charlie Croft **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of City & Environmental Services

Contact Details: Tim Atkins, Charlie Croft, Assistant Director Communities and Culture

tim.atkins@york.gov.uk, charlie.croft@york.gov.uk

Implications All Implications

Level of Risk: 09-15 Constant monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact the report author Tim Atkins on tim.atkins@york.gov.uk or 01904 551421

Process: Please contact the report author.

Consultees: Please contact the report author.

Background Documents: Community Stadium & City Leisure Facilities

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Be significant in terms of its effects on communities; Leisure and culture; Life in the community; Business and industry; People and organisations; Economics and finance; Policy Framework; Environment; Health

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: A Congestion Commission for York

Description: Purpose of Report: To establish a Congestion Commission for the City.

Members are asked to: Agree to establish an all-party Commission, with independent representation, to consider congestion issues in the City and make strategic recommendations on management and alleviation.

This item has been withdrawn because the original date was premature in bringing this report forward considering the background work required.

Wards Affected: All Wards

Report Writer: Sarah Tanburn, Neil Ferris

Deadline for Report: 18/08/14

Lead Member: Cabinet Member for Transport

Lead Director: Director of City & Environmental Services

Contact Details: Sarah Tanburn, Interim Director of City and Environmental Services, Neil Ferris, Assistant Director for Transport, Highways and Fleet

Tel: 01904 55 2375, Tel: 01904 55 1448

sarah.tanburn@york.gov.uk, neil.ferris@york.gov.uk

Implications Financial, Highways

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact report author Sarah Tanburn on sarah.tanburn@york.gov.uk or 01904 551330

Process: Please contact report author.

Consultees: Please contact report author.

Background Documents: A Congestion Commission for York

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Be significant in terms of its effects on communities; Leisure and culture; Life in the community; People and organisations; Information and communication; Employment, jobs and careers; Budget; Policy Framework; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Flood Risk Management Strategy

Description: Purpose of Report: The report presents the draft Flood Risk Management Strategy to Cabinet Members for comment and recommendations in advance of the production of the final report for external consultation. Members are asked to review the strategy at Annex 1 of the report and provide comments and recommendations to inform and develop the draft strategy.

Wards Affected: All Wards

Report Writer: Steve Wragg **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Steve Wragg, Flood Risk Manager
Tel: 01904 553401
steve.wragg@york.gov.uk

Implications Financial,Legal,M&C,Planning

Level of Risk: 16-20 Action plan required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact report author Steve Wragg on steve.wragg@york.gov.uk or 01904 553401

Process: Please contact report author.

Consultees: Please contact report author.

Background Documents: York Flood Risk Management Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Finance

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Q1 Finance Monitor 2014/15

Description: Purpose of Report: To provide members with an update on the 2014/15 finance information

Members are asked to note the issues.

The Q1 Finance and Performance Monitor has been split to provide a separate Q1 York Monitor report

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 26/08/14

Lead Member: Cabinet Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author - Debbie Mitchell 01904 554161
debbie.mitchell@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Q1 Finance & Performance Monitor 2014/15

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Q1 Performance - The York Monitor

Description: Purpose of report: To provide Members with the York Monitor for the first quarter of 2014/15. The Monitor provides a summary of how the Council is performing and how this relates to the city. Members are asked to: Note the issues.

Wards Affected: All Wards

Report Writer: Ian Cunningham **Deadline for Report:** 28/08/14

Lead Member: Cabinet Member for Finance & Performance

Lead Director: Chief Executive

Contact Details: Ian Cunningham

ian.cunningham@york.gov.uk

Implications All Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact the report author Ian Cunningham Telephone: 01904 55 5749. Email: ian.cunningham@york.gov.uk.

Process:

Consultees: Contact the report author Ian Cunningham Telephone: 01904 55 5749. Email: ian.cunningham@york.gov.uk.

Background Documents: Q1 Performance - The York Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Q1 Capital Programme Monitor

Description: Purpose of Report: To provide members with an update on the capital programme.

Wards Affected: Members are asked to note the report.
All Wards

Report Writer: Ross Brown **Deadline for Report:** 26/08/14

Lead Member: Cabinet Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Ross Brown

ross.brown@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Ross Brown on 01904 551207
ross.brown@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Q1 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Transport and infrastructure; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Long Term Waste Service Contract Financial Close

Description: Purpose of Report: To consider concluding the long term waste service contract.

Members are asked to approve the long term waste service contract proceeding to Financial Close providing that at the point of Financial Close, the project remains within the approved affordability envelope and represents sufficient value for money.

Wards Affected: All Wards

Report Writer: Patrick Looker

Deadline for Report: 28/08/14

Lead Member: Cabinet Member for Finance & Performance, Cabinet Leader & Economic Development

Lead Director: Director of Customer & Business Support Services, Director of City & Environmental Services

Contact Details: Patrick Looker

patrick.looker@york.gov.uk

Implications Equalities, Financial, Legal

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Representations may be made to the Director of City and Environmental Services, sarah.tanburn@york.gov.uk or 01904 552375 and the Director of Customer and Business Support Services, ian.floyd@york.gov.uk or 01904 551100.

Process: Contact Report Author

Consultees: Internal consultation with relevant officers, Members and North Yorkshire County Council.

Background Documents: Long Term Waste Service Contract Financial Close

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Finance & Performance

Meeting Date: 18/09/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Pioneer Business Park – Application to remove restrictive covenant

Description: Purpose of Report: To consider an application to lift the restrictive covenant of an office site on the Pioneer Business Park for low-cost residential development.

The Cabinet Member is asked to agree to the request to remove the restrictive covenant in return for a capital sum.

This decision may need to be taken urgently in order to allow the developer to proceed with the conversion work at an early date.

This decision will be taken by the Cabinet Member at a public decision session on 18th September 2014.

Wards Affected: Skelton, Rawcliffe & Clifton Without Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Ian Floyd, Director of Customer and Business Support Services

ian.floyd@york.gov.uk

Implications Legal,Property

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact the report author Tim Bradley Tel:01904 55 3355. Email: tim.bradley@york.gov.uk.

Process: Contact the report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 25/09/14

Keyword: Be significant in terms of its effects on communities;
Business and industry

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: City of York Local Plan Publication Draft

Description: Purpose of Report: To progress the Local Plan to its publication for statutory consultation prior to the Examination in Public. Members are asked to approve the draft plan for statutory consultation purposes.

Wards Affected: All Wards

Report Writer: Michael Slater **Deadline for Report:** 11/09/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Michael Slater, Assistant Director Planning and Sustainable Development

michael.slater@york.gov.uk

Implications Planning

Level of Risk: 21-25 Register as corporate risk **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Officers will report the outcome of the consideration of the draft Local Plan by the Local Plan Working Group at its meeting on 18th September 2014

Process: Contact the report author

Consultees: Legal services

Background Documents: City of York Local Plan Publication Draft

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 08/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/10/14 and 31/10/14
Keyword: Be significant in terms of its effects on communities; Health, well-being and care; Leisure and culture; Business and industry; Employment, jobs and careers; Health

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: National Service Plans for Environmental Health

Description: Purpose of Report: To inform the Cabinet Member of the service plans for food law enforcement and health and safety law which are produced on an annual basis in response to national requirements.

The Cabinet Member is asked to approve these plans.

This decision has been deferred until August as further work is required.

This decision has been deferred until October due to a heavy workload to allow officers time to prepare the report.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**
Lead Member: Cabinet Member for Homes & Safer Communities
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Sean Suckling

sean.suckling@york.gov.uk

Implications C&C,Equalities,Legal

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author Sean Suckling - 01904 551599
sean.suckling@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education and skills; Leisure and culture; Life in the community; Science, technology and innovation; Business and industry; People and organisations; Economics and finance; Information and communication; Government, politics and public administration; Employment, jobs and careers; Budget; Legal; Property; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Guildhall and Riverside creating a Digital Media and Arts Centre

Description: Purpose of Report: To ask Cabinet to approve the procurement of a commercial partner to facilitate the creation of a digital media and arts centre in the Guildhall complex.

Members are asked to note the progress made in developing the project to date, following cabinet approval of the development fund 16 July 2013, and to approve the procurement of a commercial partner to work alongside the council in further developing and delivering the project.

This item has been slipped to the July Cabinet to allow further discussions in respect of the development and delivery of the project.

This item has been slipped to the September Cabinet to allow further work and discussions on the proposals.

This decision has been deferred until October Cabinet due to an announcement from the national funding body about the award of a grant not being received on the date anticipated.

Wards Affected: All Wards

Report Writer: David Warburton **Deadline for Report:** 25/09/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact Details: David Warburton

david.warburton@york.gov.uk

Implications Financial,ITT,Legal,M&C,Planning,Property

Level of Risk: 16-20 Action plan
required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author David Warburton on david.warburton@york.gov.uk or 01904 551312

Process: Cabinet - Contact Report Author David Warburton

Consultees: Project partners / business community

Background Documents: York Guildhall and Riverside creating a Digital Media and Arts Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Property; Education

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Proposed Expansion of Fulford Secondary School

Description: Purpose of Report: The report explains proposals to provide additional accommodation at Fulford School to meet catchment demand, and seeks approval for the capital expenditure. Members will be asked to approve Basic Need capital investment over three years.

Wards Affected: Fulford Ward

Report Writer: Jake Wood

Deadline for Report: 25/09/14

Lead Member: Cabinet Member for Education, Children & Young People

Lead Director: Director of Education, Skills & Children's Services

Contact Details: Jake Wood, Policy Officer, Mark Ellis

jake.wood@york.gov.uk, mark.ellis@york.gov.uk

Implications Financial, Property

Level of Risk: 01-03 Acceptable

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations: By email to report author

Process: Included within presentation to York Education Partnership
Discussions with Fulford School

Consultees: Fulford School, inc governing body
Yorks Education Partnership

Background Documents: Proposed expansion of Fulford Secondary School

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;
Economics and finance

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivering Marketing, Culture, Tourism and Business Development – Stage 3

Description: Purpose of Report: This report asks Cabinet to agree the outline business plan and governance arrangements.
Members are asked to note the progress made to date.

Wards Affected: All Wards

Report Writer: Katie Stewart **Deadline for Report:** 25/09/14

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Katie Stewart, Head of Economic Development

katie.stewart@york.gov.uk

Implications Financial, Resources, Legal, M&C

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations: Contact Report Author Katie Stewart on
katie.stewart@yorkgov.uk or Tel: 01904 554418

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Delivering Marketing, Culture, Tourism and Business
Development – Stage 3

Call-In

If this item is called-in, it will be considered by the 20/10/14
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Procurement of a Green Deal Provider

Description: Purpose of Report: To advise Cabinet of the outcome of the Leeds City Region (LCR) procurement of a green deal provider.

Members are asked to acknowledge the collaborative work done through the LCR competitive dialogue stages of procurement of a green deal provider and to give delegated authority to officers to negotiate and draw the call off contract.

Wards Affected: All Wards

Report Writer: Ruth Abbott, **Deadline for Report:** 25/09/14
Jacquie Warren

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability, Councillor Tracey Simpson-Laing

Lead Director: Director of Communities & Neighbourhoods, Director of City & Environmental Services

Contact Details: Ruth Abbott, Jacquie Warren
jacqueline.warren@york.gov.uk

Implications Equalities, Financial, Legal

Level of Risk: 01-03 Acceptable

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Contact Report Author

Consultees:

Background Documents: Procurement of a Green Deal Provider

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Mental Health Joint Commissioning

Description: Purpose of Report: This report presents the proposal to jointly commission of some of our mental health provision with the Vale of York Clinical Commissioning Group (CCG), and include these services currently provided by CYC within the mental health tender that the CCG will be releasing in November 2014. This will include having a pooled budget arrangement and transferring affected staff to the organisation of the successful tender bidder.

Wards Affected: Members are asked to agree the proposal.
All Wards

Report Writer: Gary Brittain

Deadline for Report: 25/09/14

Lead Member: Councillor Lindsay Cunningham-Cross

Lead Director: Director of Health & Wellbeing

Contact Details: Kirsteen Murray, Assistant Director, Adult Social Care

kirsteen.murray@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author

Process: Contact Report Author, Gary Brittain, Tel 01904 554099 Email: gary.brittain@york.gov.uk

Consultees:

Background Documents: Mental Health Joint Commissioning

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Domestic Waste Recycling Scrutiny Review Final Report

Description: Purpose of Report: To present the Cabinet with the Final Report arising from the Domestic Waste Recycling Scrutiny Review
Members are asked to approve the recommendations arising from the review

Wards Affected: All Wards

Report Writer: Melanie Carr **Deadline for Report:** 25/09/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of Customer & Business Support Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents: Domestic Waste Recycling Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services, Planning & Sustainability

Meeting Date: 13/10/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Proposed Upper and Nether Poppleton Neighbourhood Plan

Description: Purpose of the Report: This report provides an update on the proposed joint Upper and Nether Poppleton Neighbourhood Plan.

The Cabinet Member is asked to approve the formal application to allow the plan to progress.

This decision will be taken at a public Cabinet Member decision session on 13 October 2014.

Wards Affected: Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Rebecca Harrison

rebecca.harrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact Report Author

Process: Please contact the report author Rebecca Harrison for full details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services, Planning & Sustainability

Meeting Date: 13/10/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Exploring and accelerating solar energy generation on CYC's estate

Description: Purpose of the Report: To outline work to date to explore and accelerate solar energy generation on CYC estate and to recommend next steps to delivering a major PV scheme.

The Cabinet Member is asked to note progress; note options explored and to agree recommended next steps.

This decision will be taken at a public Cabinet Member decision session on 13 October 2014.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Jacquie Warren

jacqueline.warren@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author Jacqui Warren for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/12/14

Keyword: Be significant in terms of its effects on communities; Education and skills; Housing; Health, well-being and care; Leisure and culture; Life in the community; Economics and finance; Information and communication; Employment, jobs and careers; Policy Framework; Crime & Disorder; Education; Health; Adult Social Care

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Equality Scheme

Description: Purpose of Report: To inform Members of the priorities within the Single Equality Scheme.
Members are asked to approve the Single Equality Scheme.

Following discussions with the Corporate and Scrutiny Management Committee this item has been moved to the December Cabinet to allow officers to consult with all the Scrutiny Committees.

Wards Affected: All Wards

Report Writer: Sharon Brown
Lead Member: Cabinet Member for Health & Community Engagement, Cabinet Member for Leisure, Culture & Tourism
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Sharon Brown
sharon.brown@york.gov.uk

Deadline for Report: 18/11/14

Implications Equalities

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author Sharon Brown
sharon.brown@york.gov.uk 01904 554362

Process: Contact Report Author

Consultees:

Background Documents: York Equality Scheme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/12/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/12/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Adult Social Care

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Charging Policy Framework - Care Bill

Description: Purpose of Report: To put in place the policy framework required for April 2015 in relation to the Care Bill including:

- Deferred Payment Policy
- Direct Payment Policy
- Updated Charging Policy

Customers need to be notified in advance of April and the Deferred Payment Policy comes into affect 12 weeks prior to 1st April 2015.

Wards Affected: Members are asked to consider and approve the revised policies.
All Wards

Report Writer: David Walker

Deadline for Report: 18/11/14

Lead Member: Cabinet Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: David Walker

david.walker@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author David Walker on david.walker@york.gov.uk or 01904 552261

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Charging Policy Framework - Care Bill

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/12/14